

Mayor and Council  
Public Hearing Minutes  
Tuesday, August 12, 2003, 7:00 p.m.

**Call To Order**

**Mayor**

Overview of Community Legacy Plan. Development of a Plan is needed to qualify for Community Legacy. Supports capital and non-capital projects and can be used throughout the City. \$8.9 million available this year.

Non Public Comment

Adjourned 7:05 p.m.

Mayor and Council  
Meeting Minutes  
Tuesday, August 12, 2003, 7:05 p.m.

**Call to Order**

**Pledge**

**Roll Call:**

Major Jones, Mr. Harrington, Mr. Smith, Mr. Stull, Mr. Castle, Mr. Bell, and Mrs. Greenfield  
All present

Mayor - Notifies that visual and audio recording on in progress  
CDBG Grant application presentation occurred in Crownsville. 23 jurisdictions applied, \$14.7 million, 5.6 available.

Requests all residents to assure house numbers are posted in pain view for safety reasons.  
Sidewalk project is continuing.

Park Heights Cemetery - Many calls regarding the condition. Bobby Fleming, Neil Wilhelm, Betty Heffner, and other public works personnel donated their time to mow and cleanup area.

Approval of Minutes - July 8, July 22, and July 29.

Motion to approve minutes - Stull

2<sup>nd</sup> - Greenfield

Vote approval 6 - 0

Staff Minutes -  
Kevin Brawner  
Public Works report  
Pavement completed on West Potomac St. on north side

Smith - Inquires regarding Brunswick St

Kevin - Hope to complete by winter.

Water Report  
Springs overflowing  
Report indicates some I&I

Brent Bell - Asks about value at Citizen that separates east and west side water..

Brawner - Value is off.

Stull - Pumps are shut off on the weekend.

Smith - A lot of the water at the Springs is going out on the ground.

Chief Price -  
July Police Enforcement Report  
National Night Out great success last Monday night.  
Short of staff due to sickness

Smith - Questions overtime and payout of comp at the end of year.

Chief - Monitoring time closely.

Stull - Has reimbursement been sent to CSX for HAZMAT incident.

Chief - Have supplied information to Mr. Dunn.  
Neighborhood Watch Program going well, signs on order. No recent break-ins have occurred recently.

Rick Stup- Planning & Zoning Report  
Planning Comm met on July 23, 2003. Officers elected, Gladstone President, ??? Vice-President, ??? Secretary.  
Contact with Attorney of H St project concerning improvements. Also contacted County regarding sediment and erosion control at the location.  
Brunswick Crossing field trip was successful on Saturday.  
Contacted Census Bureau map division will be making correction to map due to research.  
Request by Thompson Gas for franchise information for providing gas to Galyn Manor, creating

a gas farm. Staff is preparing recommendation for franchise fee for farm.

Smith - We have a tank from Thompson in the neighborhood. Is that what we suggesting.

Rick - This is tank distribution center for in-ground lines for gas. These lines cross our right-of-ways which allows fees.

Stull - What is Habitats for Humanity requesting now?

Rick - Asking for extension of sewer line which requires improvement plan.

Bell - Inquires to guarantee call for H Street.

Rick - Talking to Attorney, Dave, and Mayor and are ready to call guarantee.

Recreation Report - Mayor  
See Report

Dave Dunn -  
July Code Report

Harrington -Inquires as to Skateboard Park

Mayor - Received additional money. Should be on agenda next meeting.

Joe Moss - Finishing tenant building first. Using same sub-contractor as for ramps.

Bell - Inquires as to power company cost to run power to tenant building.

Rick Stup - Will call Allegheny Power again regarding forgiveness of \$4,100 for electric service

Geri - Last boater course in August.

Greenfield - Need crafters for Railroad Days.

Stull - Trip by Advisory Committee this weekend was beneficial. Inquires regarding Square Park

Joe Moss - Framework up for pavilion, city need to install water lines. Electric conduit is in.

Geri - Grant need to be used within year, this September.

Smith - Is there a penalty clause if not completed?

Geri - Unknown

Castle - Grand Opening at Teresa Salon Saturday was great.  
Transportation by Senior Center has started for seniors, \$1 fee for ride goes to Frederick County.

Bell - Allegheny Power has completed re-lamping of City.

Harrington - Can we re-broadcast tape of Meeting at Tuesday or Wednesday nights?

Dave - Tape can be re-broadcast. We will need someone to play tape. Asks if Harrington was volunteering

Citizens Forum -

Perry Hamilton - Supports Community Legacy Plan.

Todd Moresack - 702 East H St.

Thanks Mayor and Council for sidewalk improvements on H St. Will donate time for re-broadcast of meetings or other things related to Channel 99.

Mayor - Community Legacy Plan Application

Castle - Will have rough draft on August 26 of application.

Mayor - Originally called Urban Legacy Plan.

Castle - Motion to request bids for Community Legacy Plan only if grant funds are available for plan.

2<sup>nd</sup> - Greenfield

Bell - Bids required?

Mayor - Only if funding is available. If we approve to move ahead, a ad will be placed, bids solicited. We will award bid if grant funds are available.

Vote approved 6 - 0

Performance Appraisal Procedure - Dave Dunn

Overview of new procedure. Improved position descriptions and evaluations

???

Rick Stup - Subdivision Regulations

Dave - Personnel Regulations

???

Motion to table until next meeting

Motion to remove

2<sup>nd</sup> Bell

Vote to table 6 - 0

Stull - Motion to accept McBee Payroll service

2<sup>nd</sup> - Harrington

Bell - What if during transition what we do if employees don't get pay check.

Dee - With Internet access with can cut check within a few minutes

Vote to approve change 6 - 0

Fire Department Water Donation - Kevin

Mayor - We have to be careful where and when to draw water? The Mud Bog is on Sunday and there is no one available to monitor draw.

Smith - Is there a hydrant at Springs? Is there a problem if drawn there.

Kevin - If drawn on Friday they can get at Water Plant. Must be opened properly.

Stull - Can we train someone how to open properly?

Mayor - On Saturday or Sunday must be obtained at Springs, on Friday at the Water Plant